

Business Office Update
Board Meeting & Committee of the Whole Meeting
August 9, 2021

Generator Update

- The sump pumps in the lower level have now been connected to the repaired generator.
- We are also in the process of Connecting circuits in the main technology room to the generator. We currently only have only one outlet in the main technology room that is connected to the generator and it's not enough to keep the phone system and the other technology operational in the event of a power outage.

FY 2022 Budget Calendar

8/23/2021	Review of tentative budget. Board approval to put tentative budget on public display
9/13/2021	Continue discussion of tentative budget
9/27/2021	Public Budget Hearing and Budget Adoption. Last day to adopt the annual budget is September 30, 105 ILCS 5/17-1
Prior to 9/30/2020	Post on the district website the total compensation package of all employees that is greater than \$75,000
Sept/Oct	Within 30 days of the budget adoption, the annual budget must be:
	• Filed with the County Clerk
	• Transmitted electronically with a deficit reduction plan (if necessary) to ISBE
	• Posted on the District Website
	• Parents and guardians notified of budget's availability (105 ILCS 5/17-1, 105 ILCS 5/17-1.2, 35 ILCS 200/18-50)

Audit Update

- The auditors have completed their on-site work. Over the next few weeks, we will work with them to provide the final reports and documents that they need to complete the audit.

Bus Routes

- At this point, it appears that we will be able to staff the bus routes with our existing drivers with the use of cabs for some of our SEDOL and private placement students. We will continue our bus driver recruiting efforts.
- The capacity limit of 50 individuals per bus has been lifted, however, everyone on the bus must wear a mask.

Asbestos Abatement & Flooring Update

- The flooring replacement is more than 50% complete at this point.



Amendments to the Arbor 2021-22 Contract for the Summer Food Service Program

- Just as last year, the Illinois State Board of Education School Nutrition department is requiring an amendment to our contract for the Summer Food Service Program (SFSP). The district will be participating in the Summer Food Service Program (SFSP) this year instead of the National School Lunch Program (NSLP).
- The SFSP provides free meals to all students for the 2021-22 school year.
- There are two amendments:
 - The first is for the period July 1, 2021 through December 31, 2021 that sets breakfast rates at \$2.00 and lunch at \$3.3126.
 - The second amendment for the period January 1, 2022 through June 30, 2022 sets breakfast rates at \$2.00 and lunch at \$3.4663.
 - The breakfast rate (\$2.0000) is the same as we paid for the period April 1, 2021 through June 30, 2021 the lunch rate is lower than we paid from April 1, 2021 through June 30, 2021 (\$3.5500).

Bus Routes

- At this point, it appears that we will be able to staff the bus routes with our existing drivers with the use of cabs for some of our SEDOL and private placement students. We will continue our bus driver recruiting efforts.
- The cap of 50 individuals per bus has been lifted, however, everyone on the bus must wear masks.

TRS COVID Changes – PA 102-0016

- PA 102-0016 allows certain exemptions to the 6% salary cap for the 2020-21 and 2021-22 school year. The items below are exceptions if the situation meets certain
 - Class Overload
 - Stipend Work
 - Increased Instructional Time
 - Change in Full-time Equivalency

Meal Service for the 2021-22 School Year

- Current COVID guidelines will allow students to pick up their own milk and select their pre-packaged fruits and vegetables.
- Students opting for milk only can receive it for free if they take their milk a fruit and vegetable.
- Both Millburn Elementary (MES) and Millburn Middle School (MMS) will be using two areas for meal service so that students can remain 6' apart while eating.
 - MES will use the East Gym and the Cafeteria
 - MMS will use the cafeteria and the Jazz band room
- Menu - August
 - MES cold menu while we wait on the desks to be delivered.
 - MMS – tentatively one hot and one cold option
- Menu – Beginning in September
 - Beginning in September, we plan to have one hot and one cold option at both schools

Furniture Order

- The furniture order of desks and chairs that was originally scheduled to ship at the end of July is now scheduled to ship in mid-August.

NRG Electricity Emergency Demand Response Program

- The district received two payments this year for the Emergency Demand Response Program for the one-day energy reduction in the summer of 2020.
 - January, 2021 Payment - \$7,429.64
 - June, 2021 Payment – 3,496.85

P-Card Rebate Check

- The district received a rebate check in the amount of \$879.39 based on expenses charged to the District P-Card program.

AT&T Circuit Upgrade

- The district will be upgrading from an ISDN Prime circuit to an IP Flexible Reach circuit this fall. Our current ISDN Prime circuit contract expires in November, 2021. AT&T is in the process of phasing out the ISDN Prime service and is moving to the IP Flexible Reach circuits that will give the district more flexibility as we transition to a new phone system.
- The switch to an IP Flex circuit will result in an approximate 5% reduction in cost to the district.